

ACCESS SIS VIA 3270

Sign On

Access the mainframe and start your 3270 session.

SCTPOSU <Enter>.

Review any new messages posted.

<Enter>.

<Enter>.

Enter System Number. (001 *or* SIS)

Enter Operator Number. (your personal OPID)

Enter Password. (your personal password)

<Enter>.

Set your caps lock key off.

Set the number locks on (allows you to use the numeric keypad).

Sign Off

<Home>.

SO <Enter>.

Clear the Screen.

CESF LOGOFF <Enter>.

Close the 3270 session, if desired.

Close the 3270 session by using <Control>+, or the close session button on your 3270 toolbar. <Enter> or click the "Terminate" button to complete the 3270 session and close that window.

It is possible to exit the SIS system by simply closing the 3270 window. This is **not recommended**, as it may not close all files properly.